



FOOTHILL DENTAL PRACTICE

Philip G. Latham, D.D.S.
Allen S. Latham, D.D.S.

Foothill Dental Practice welcomes you to our office we are dedicated to providing our patients with high quality and affordable service. We take pride in our excellent care and friendly staff. It is our philosophy to inform our patients of all office policies before treatment so that we may answer any questions you may have at your initial visit.

Your first visit- Unless you are having an emergency, your first visit will consist of an initial exam and a complete series of x-rays. Please remember that Dr.'s Allen/Phil Latham and staff must gather as much information as possible in order to assess your dental health. We understand that you are anxious to proceed with your dental work, however Dr.'s Allen/Phil Latham must have all of your information gathered in order to make a proper diagnosis. If you require a dental cleaning, we will make that appointment for you on another date, after your initial visit.

Your time is valuable- Dr.'s Allen/Phil Latham and staff occasionally need to take extra time to give a patient special attention, causing our schedule to run behind. Our office takes pride in our punctuality. If an unexpected event has arisen, we will be sure to inform you of any delay in your appointment. Please extend us the same courtesy, if you will be late for your appointment, call us. We will do our best to adjust our schedule or reschedule your appointment for another time. If you are more than 10 minutes late, we may not be able to see you.

If you can not keep your appointment- Please call our office at least 48 hours in advance to reschedule your appointment. This enables our staff to offer your time to a patient who would like to come in sooner. If you do not give us 48 hours advanced notice; there will be a charge of up to \$50.00 to your account.

I have read and understand the above statements.

Patient or Guardian Signature

Date